# Tennis On Campus –Regional Tournament

## Tournament Request Form Email to: cwatson@texas.usta.com

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| College/University Information |
| College/University club name |  |
| Contact name |  |
| Contact e-mail |  |
| Rec Supervisor / Coach name |  |
| Rec Supervisor / Coach email |  |
| College/University address \*Required for USTA Texas funding request |  |
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| **Tournament Information**  |
| Tournament Site |  |
| Primary requested date |  |
| Secondary Requested date |  |
| Beginning and Ending Time |  |
| Tournament director name  |  |
| Tournament director email |  |
| Tournament director phone |  |
| Tournament fee for club team |  |
| Tournament expenses\*Ex.: court fees, tournament director, shirts, food  |  |
| Estimated number of teams |  |
| Form of registrationEx.: online system or email |  |
| **USTA Texas Rules & Requirements** |
| Clubs will be responsible for running the tournament desk and collecting all scores. WTT score cards will be submitted along with a mandatory follow-up form to the Tennis On Campus Coordinator the Monday after the event.If the event is held on another day other than Saturday, you will have two days to send follow-up form and WTT score cards. |
| All checks must be made out to the bank account under the hosting college/university club team. Receipts are required for all payments. (you can use Excel document) |
| Host club team will be responsible for any expenses for the tournament.  |
| USTA Texas tournament funding can go towards any tournament expenses. (ex. lunch, t-shirts, player gifts, court fees, tournament director fee, live DJ)A minimum of 4 college/university club teams are required to receive tournament funding. Confirmation of their attendance is required through email.  |
| **Funding amount will depend on club team attendance and will not exceed $250 per tournament.** |